

## Sheffield 40sWalking Group Committee Meeting

### Draft Minutes of Committee Meeting

The Fat Cat, Sheffield

January 13th 2020

7.00pm

**Present:** Wayne Grounsell, Chairman. Tony Smith, Treasurer. Peter Robinson, Retiring Treasurer. Tracey Lyne, Socials and Weekends Away Co-ordinator. Bev Kenyon, Group & Membership Secretary. Mick Knott / Sarah Collin, Walks Co-ordinator. Jez Kenyon, Web Editor.

**Apologies:** None

#### 1. Minutes of the last committee meeting of November 11th 2019 were circulated.

Proposed by Tracey as a true record of the meeting and seconded by Bev.

#### 2. Matters Arising not already covered on the Agenda - none

#### 3. Chairman's Report

**a) SWG40s AGM** - The meeting was very well attended with 48 members present. Wayne thanked the committee for the organisation of the meeting and thanked the new members of the committee for volunteering their services. **Draft** minutes of the meeting will go on the website after committee members have checked them and let Bev know that they have read them and are ok with them. A Newsflash will go on the website to inform members that they are there.

**b) Area AGM** - This will be on Saturday 25th January, 2020. It is being organised by the Sheffield Walking Group (20s&30s) at the Wildlife Centre on Stafford Road, Sheffield at 2pm. There will be a walk beforehand starting at 10.30 am which will be a walk round Norfolk Park area.

There is no motion on the agenda regarding to Malcolm's motion in 2019.

Closer working with affiliate groups is to be encouraged to encourage membership of Ramblers.

Mick mentioned "Active Travel" as previous AGM had discussed use of public transport.

**c) Chesterfield 20s & 30s approach** - There has been no further information from area. Wayne is waiting to hear what is happening.

#### 4. Secretary's Report

**General** - Gmail inbox - Committee members will continue to file emails which they deal with from the inbox into the relevant folders. Members should also inform the group if they are expecting to be away for a week or more so that important emails can be dealt with.

**Membership** - Current membership stands at 239. The numbers on our list is slightly higher as Bev does not delete "lapsed" members as quickly as the Ramblers system and there are still 3 queries regarding members. The Committee is showing the correct names on the report.

The Ramblers will no longer send the monthly reports as of next month. We will use the insight hub in the future. Bev will dovetail both systems before it goes offline and monitor membership carefully.

Bev will continue to check the email account for any information from area and Ramblers which needs to be passed on. All members should receive email updates from Ramblers.

## 5. Treasurer's Report

The main account is healthy.

The self-funded account still has payments outstanding from Whitby and the Christmas Party.

The handover to the new Treasurer, Tony Smith is now complete.

## 6. Walk Co-ordinators Report

Mick and Sarah thanked Julie for a helpful, supportive and smooth handover and an excellent job done.

They have also had good support from the Walk Leaders and are now up and running.

There will be a Walk Leaders' Meeting on Feb 3rd 2020 at the Fat Cat. This will be advertised on the Social Page.

**Walks Calendar** - There have been 8 weekends (including the weekends around 'Xmas/NY Break') which means there have been 16 days walking and 24 walks with 3 walks a weekend being the norm. We have had 4 Saturdays with no walks (including one cancelled walk) and 3 Sundays with 1 walk only. We have offered 18 walks with 1 B walk cancelled, so there have been 17 walks - 6 A walks, 6 B walks, 5 C walks.

**Walk reports** - Walk Co-ordinators have received 14 walk reports and there have been no incidents. We have had 175 attendances (including walk leaders) and the median is 13 (half the walks had =>13 walkers). The maximum number on a walk was 22 (C2 walk) and the minimum was 4 (A2 walk). 9 walk leaders led 17 walks and 1 walk leader stepped in for another at short notice. So - 1x5, 4x2, 4x1 - 1 leader led 5 walks, 4 leaders led 2 walks each, 4 leaders led 1 walk each.

**Walk Leaders meeting** - There will be a Walk Leaders' Meeting on Feb 3rd 2020 at the Fat Cat. This will be advertised on the Social Page. Mick mentioned working more closely with other groups in the future as we have had an approach from One Step Walkers. The Committee would support this.

Mick and Sarah are looking at ways to encourage new Walk Leaders and to enhance the skills of our existing Walk Leaders and the Committee is keen to support this.

The group has a number of items of equipment which are currently stored with Wayne. In the past we have had problems with items not being returned or being returned to the wrong place so Wayne would like to continue to have strict monitoring. Walk Leaders find it difficult to collect equipment so it is underused. We continue to seek ways of making this better but it is not easy.

Tracey asked Mick and Sarah to ask Walk Leaders to check the First Aid kits they have so that she can order any necessary replacement equipment and any new kits which are needed.

There is also a Ramblers' App which Walk Leaders could be made aware of.

Walk Leaders could also be made aware of Car Sharing. Members could be encouraged to set up "what's app" groups in their area to help facilitate car sharing.

We will continue with the current system of giving out walk measurement details.

## 7. Social Co-ordinators Report

**a) White Lion** - 45 attended. This was a good event - the walks were lovely and the food was great. All enjoyed.

**b) Christmas Party** - 42 attended. A good event enjoyed by all. DJ payment of £50 outstanding.

## 8. Weekends Away Co-ordinators Report

**a) Whitby NYE** - This was a very successful weekend and was attended by 12 members. An extra payment had to be made to cover the B&B as there was a mistake with the booking.

**b) Pitlochry week** – This has been advertised as 21<sup>st</sup> to 28<sup>th</sup> August 2020. There has been some interest but not enough at this stage for us to guarantee that the deposit is safe. Committee agreed that we are happy to advertise this to members, however it will have to be a member organised and funded event if it stays in its current form. It is a large deposit to cover.

**c) North Kesteven Walking Festival** – member organised event which we are happy to advertise.

**d) NYE next year** – members have asked for the committee to approve an event in advance so they can organise a weekend for NYE 2020. We understand the reasons behind this, however the committee can only approve an event which has been prepared and costed.

**9. Web Editor's Report** – all systems are working well. There are no current issues with the website. The web-hosting fee has recently been paid.

**10. Items for Discussion – Footpath Officer raised by Jez.** The Committee agreed that we are happy to have this post filled on the committee. Jez will prepare a job description and it will be advertised to members. Mick and Sarah will also promote at Walk Leader meeting and Jez will approach the 10 members who have already volunteered to do footpath work.

**11. Any Other Business – none**

**12. Date of next meeting** – 2<sup>nd</sup> March 2020 at The Fat Cat, Sheffield. 7pm