

Sheffield 40s Walking Group Expenses Form

Sep)

This is an indicative list of what S40s members may claim expenses for.

To query an item or make a claim for an item not listed below then please contact the Treasurer

Travel expenses may be claimed by any member of the group travelling for Ramblers business.

Walk-leaders may claim travel expenses for walk recces but not the walk itself.

There are no travel expenses for recces for walks at group weekends-away and holidays.

Not sure? then please check, before travelling, with the committee.

Walk leaders and path wardens may claim for one OS map a year up to a limit of £9 per claim

OR they may claim £9 towards their subscription for a mapping app used for Ramblers business

Walk leaders and path wardens may claim for a first-aid kit

OR replacement items for their first-aid kit up to limit of £10 every two years

Please send completed form and receipts as attachments to sheffield40swg@gmail.com

and FAO the Treasurer

Name _____ £ 0.45 Mileage rate

Mileage expenses

Date	ramblers business)	miles	Total
			£ -
			£ -
			£ -
			£ -
			£ -
			£ -
			£ -
			£ -
			£ -
			£ -
			£ -
			£ -
			£ -
			£ -
			£ -
			£ -
			£ -
			£ -
			£ -
Total			0 £ -

Expenses for other items, eg first aid items, maps. Please attach images of receipts.

Date	Item	Amount
Total		£ -

Overall Total £ -

incurred wholly, exclusively and necessarily on group activities which further Ramblers

Signed _____ Date _____

Address _____